

## Plant Supervisor (Afternoon Shift)

**Location:** Bailey Metal Products Limited – Dorval, QC

**Department:** Plant

**Reports to:** Plant Manager



### About Bailey

Founded in 1950 by Sam Bailey, The Bailey Group of Companies (BGC) is a family-owned and operated Canadian company recognized as an industry leader. With manufacturing locations in Ontario, Quebec, Alberta, and British Columbia, the BGC has grown tremendously over the past 70+ years, producing roll-formed products and providing steel slitting services for the commercial and residential construction industry. Our people, products, and industry are our pride while innovation and our customers are at the core of our business. Our associates are the key to achieving our vision of being the leaders in this industry, which is why we work hard to create a safe and healthy work environment where associates can achieve growth and development. Apply now, for this exciting opportunity!

### Why Join Our Team?

- Market competitive remuneration package
- Employer-paid comprehensive benefit package
- RRSP matching program
- Education support program
- On-the-job training
- Employee referral program
- Personal protective equipment allowance

### Position Summary

The Plant Supervisor shall ensure that all employees meet production and shipping schedules, product quality, packaging and safety requirements of the company. This includes employee supervision, liaising with all departments including production, shipping and maintenance. The incumbent is also responsible for trouble shooting, health safety issues, and employee training.

### What you'll do:

- Supervise, co-ordinate and schedule daily, the activities of workers and temp workers to ensure orders can be completed; meeting customers & inter departmental requirements.
- Conduct and document daily workplace walks; inspect product quality; observe for unsafe acts and unsafe conditions; and resolve workers and safety concerns and problems.
- Confer with department supervisors to determine progress of work and to provide information on changes in processing methods received from methods or engineering departments.
- Assist in setting-up equipment and troubleshoot quality and machine problems and ensure that systems/equipment operate efficiently and effectively.
- Review works performed by employees for completion, accuracy and quality and identify their performance requirements and company training needs.
- Maintain working knowledge of all Health & Safety policies.

### What you'll need:

- 5-7 years of dispatching experience in a manufacturing environment preferred.
- Strong negotiation and communication skills in English and French.
- Roll forming experience including troubleshooting, would be an asset.
- Experience in forklift (counterbalance) operation, warehouse experience is an asset.
- Knowledgeable in the operation of equipment/tools such as roll former, forklift (counterbalance), overhead crane, strapping machine, natural gas fuel station, chop saw, mobile ladder, two-way radio, etc.
- Sound knowledge of the Health and Safety Act and regulations, Bailey products, and policies.
- Completion of high school diploma or equivalent.
- Proficient with MS Office and SAP.
- Able to work shift schedules to accommodate work demands as required.
- Team player who takes initiative and is capable of meeting deadlines.

### Working Conditions:

- Fast-paced plant environment, PPE required.
- Monday to Friday.
- Overtime as required.

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